



THE HUB @ 180 CONFERENCE CENTER OVERVIEW

THE PIVOT ROOM

- Dual High Resolution Projectors
- Enhanced Audio Capability
- Videoconferencing Capability
- Wireless Presentation for up to 8 Users
- Ceiling Speakers and Microphones
- Polycom Phone for Conferencing
- Training tables for flexible configurations
- Maximum Capacity
 - o Auditorium Style: 66
 - o Classroom Style: 44

THE AXIS ROOM

- High Resolution Flat Panel Display
- Enhanced Audio Capability
- Wireless Presentation for up to 8 Users
- Polycom Phone for Conferencing
- Training tables for flexible configurations
- Maximum Capacity
 - o Auditorium Style: 33
 - o Classroom Style: 22

THE FOCUS ROOM

- High Resolution Flat Panel Display
- Enhanced Audio Capability
- Wireless Presentation for up to 8 Users
- Polycom Phone for Conferencing
- Boardroom Style Table
- Maximum Capacity: 20

Pricing

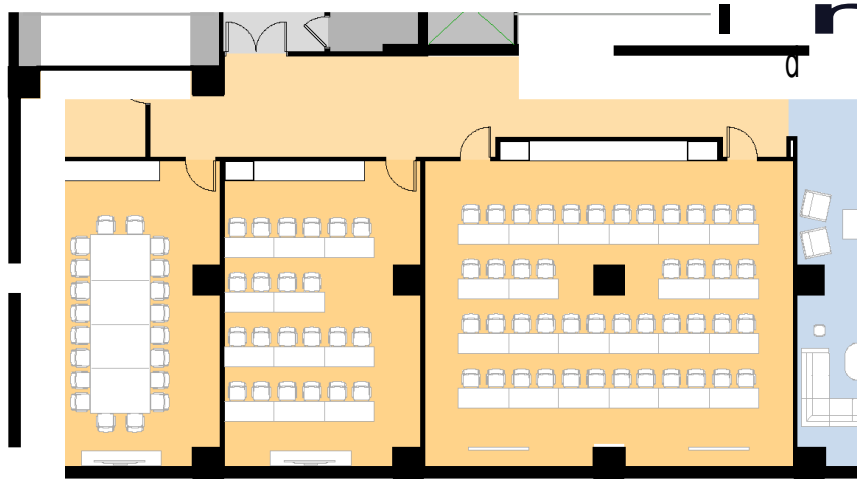
- There is a flat rate for reserving each of the Conference Center Rooms.
 - o Pivot Room: \$200.00
 - o Axis Room: \$150.00
 - o Focus Room: \$125.00
- Additional fees may apply for after-hour use of the Conference Center.
- Additional fees may be incurred as a result of damage or if extra cleaning is necessary following the reservation.

Conference Room Rules

- The Conference Center is available to rent from 8am-6pm. After-hour reservations are available by special request.
- Please keep noise to a respectful level.
- Please be respectful of other Conference Center users.
- The removal of furniture from the Conference Center is prohibited.
- Please remove all personal items at the end of your reservation. Personal items left in the Conference Center after use will be discarded.
- Reservations must be cancelled 48 hours in advance to avoid charges.

Reservation Procedures

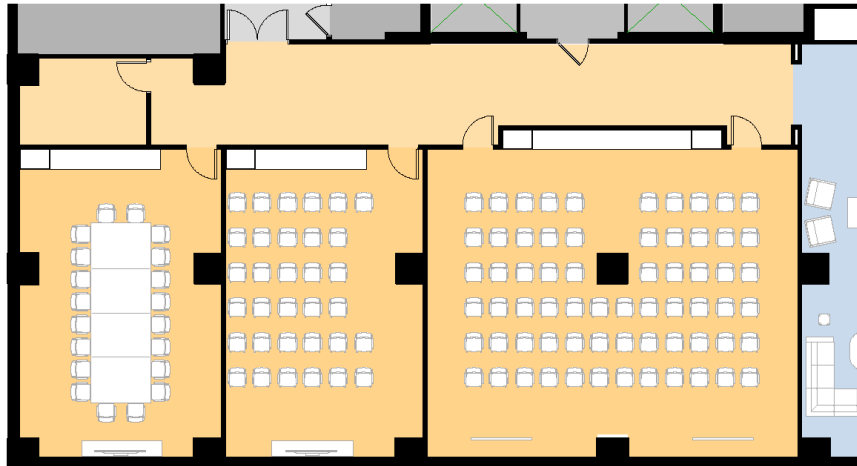
- To create a reservation:
 - o Log in to Building Engines
 - o Select Resource Schedule
 - o Select "Create Reservation"
 - o Include the following information: room set up, number of attendees, date(s), start time(s), end time(s)
 - o Building Engines will send you an email confirming the reservation
- When scheduling your reservation, please include 30 minutes before your required time for set-up and AV testing, as well as 30 minutes after your required time for clean-up.
- Should you have special considerations or questions, please contact Bryce Hervert at bryce.hervert@hines.com.



FOCUS ROOM
20 SEATS
1TABLE

AXIS ROOM
22 SEATS
11 TABLES

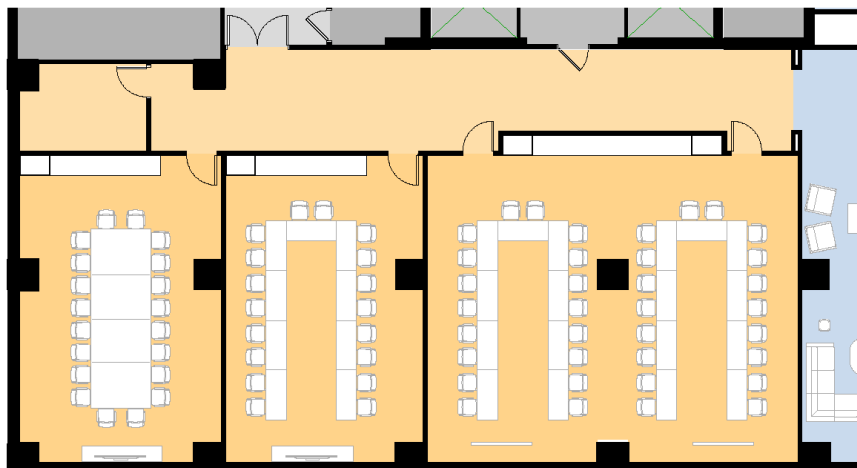
PIVOT ROOM
44 SEATS
22TABLES



FOCUS ROOM
20 SEATS
1TABLE

AXIS ROOM
33SEATS

PIVOT ROOM
66SEATS



FOCUS ROOM
20 SEATS
1TABLE

AXIS ROOM
18 SEATS
9 TABLES

R/OT ROOM
36 SEATS
18TABLES